



## VENDOR/EXHIBITOR BOOTH SPACE CONFIRMATION INFORMATION

5<sup>th</sup> NORTH CAROLINA NATIONALS – NORTH CAROLINA STATE FAIRGROUNDS – RALEIGH, NC  
APRIL 26, 27 & 28, 2019

### **BOOTH SETUP INFORMATION**

Wednesday, April 24, 2019 – 1:00pm to 4:00pm  
Outside Trailers & Semis only (no credentials available)

Thursday, April 25, 2019 – 8:00am to 4:00pm  
All booths setup & receive credentials

## **BOOTH SETUP WILL NOT BE ALLOWED ON EVENT DAYS**

**EVENT MANAGER:** Sadie Vail | D: (925) 218.9152 | C: (925) 200.4262 | E: [sadiev@good-guys.com](mailto:sadiev@good-guys.com)

**BOOTH LOCATION:** The booth layout will be emailed a week prior to the event and is subject to change.

**DIRECTIONS & ENTRANCE GATE FOR CREDENTIAL PICKUP & SETUP ONLY:** Exit I-40 at Exit 289 to Wade Avenue East. Turn right onto Blue Ridge Road and turn right onto Hillsborough Street and then right onto Youth Center Drive; enter Gate 5. Follow signs to Commercial Vendor/Exhibitor check-in. Look for vendor check-in flag.

**FRIDAY, SATURDAY & SUNDAY:** NO Setup or Credential Pickup; NO driving to your booth to unload items. Trams will be running from vendor parking. All items are to be hand carted from the designated vendor/sponsor parking area.

### **VENDOR EVENT HOURS**

FRIDAY, APRIL 26 – 8:00AM to 5:00PM  
SATURDAY, APRIL 27 – 8:00AM to 5:00PM  
SUNDAY, APRIL 28 – 8:00AM to 3:00PM

Exhibitor credentials are required for entry into exhibitor buildings. There are designated “early entrance” doors to access 1 hour prior to the event opening and you may remain in the building(s) up to 30 minutes after the event closes.

**TEARDOWN/MOVE OUT:** Sunday, April 28 – Teardown/Dismantle begins at 3:00pm; Move out begins at 3:30pm.

**VENDOR, SPONSOR & TRAILER PARKING:** Parking will be available on site. Enter off Hillsborough Street to Youth Center Drive and turn right to park behind the Exposition Center or Vendor Building; please follow signs.

**DISPLAY VEHICLE(S):** Vehicle Display **MUST BE** in your booth by 4:00pm Thursday and **STAY** until 3:30pm on Sunday. All indoor display vehicles must only have ¼ tank and battery disconnected. Outdoor display vehicles with proper event registration may be allowed in/out privileges if booth location permits.

**GRAHAM BUILDING:** If you are setting up in this building with show cars, you **MUST** have your truck/trailer out by 12:00pm on Thursday. After 12:00pm you will not be able to drive into the building and will need to hand cart all items.



**INFLATABLE POLICY:** NO TEATHERED INFLATABLES PERMITTED AT ANYTIME. Inflatables will not be permitted on top of trailers or more than 10 feet tall inside your purchased booth space unless you are a sponsoring company of Goodguys. Inflatables must be exhibiting company, no subletting.

**FOOD & GRILLING POLICY:** Exhibitors are NOT allowed to sell or give food (including water) to participants or spectators. Food must be shared amongst staff members only. Sampling of food must be pre-approved by Goodguys. Extensive food prep (i.e. BBQ, grilling, hot pans) at events must be pre-approved by Goodguys and must pass all health codes & permits.

**DECORATOR/SHIPPING:** Please contact the decorator for shipping information and pricing.

Southern Exhibition Services  
2101 Tobacco Road  
Durham, NC 27704  
T: (800) 882.7469 | F: (919) 683.3107

**TENTS/WEIGHTS/WATER BARRELS/SAND BAGS:** You must provide your own or you can rent from the decorator. NO staking or drilling of any sort allowed in black top or concrete. If you need to rent weights, water barrels, sand bags or k-wall for canopy/awnings, please call Southern Exhibition Services for availability and pricing. North Carolina State Fairgrounds and Goodguys Rod & Custom do not provide or rent weights. If you have an outside EZ-up, you must have it secured.

**ELECTRICAL SERVICES FOR INDOOR:** If you have not paid for electrical service, you need to let us know before check-in. On-site electrical outlet cost is \$85.00 for (1) 110v, 15amp plug. You will need to provide your own 3-prong extension cords.

**ELECTRICAL SERVICES FOR OUTDOOR:** Quiet whisper generators only; generator must be piped up and away from other vendors.

**SALES TAX:** North Carolina retail sales tax rate is 6.75% (subject to change). To apply for a sales tax permit, please call the tax board at (877) 252.3052 or visit [www.dorncc.com/forms](http://www.dorncc.com/forms). **You must have a sales permit before credential pickup/booth setup if you are selling.**

**RV CAMPING:** Please contact Claudine Davis via email at [claudine.davis@ncagr.gov](mailto:claudine.davis@ncagr.gov). Vendor/Exhibitor overnights within the event fence line need prior Goodguys approval.

**ADDITIONAL INFORMATION:** No personal golf carts or motorized conveyances are permitted at any Goodguys event. Exceptions will be made for disabled participants with single-person conveyances only. For the safety and comfort of all our customers, smoking of any type, weapons of any type, pets (with the exception of service animals), cans, glass bottles, bicycles, scooters, skateboards and roller/inline skates are not permitted within the gates of a Goodguys event.

**THANK YOU FOR YOUR CONTINUED PARTICIPATION!**

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