



## **VENDOR/EXHIBITOR BOOTH SPACE CONFIRMATION INFORMATION**

21<sup>st</sup> Southwest Nationals – WestWorld of Scottsdale – Scottsdale, AZ  
November 16, 17 & 18, 2018

### **Vendor / Exhibitor Credential Pick-Up and Set-Up**

Outside Trailers & Semis: Wednesday, November 14, 2018 – 1:00pm to 4:00pm  
Non-Trailer Booths: Thursday, November 15, 2018 – 8:00am to 4:00pm

**Event Manager:** Ed Capen / Office: 925.218.9139 / Cell: 602.821.3146 / Email: [edc@good-guys.com](mailto:edc@good-guys.com)

**Booth Number & Location:** The layout will be posted on our website a week prior to the event on Friday and is subject to change.

**Directions & Entrance Gate for Credential Pick-up & Set-up ONLY:** Exit 36 E. Bell Road off of the 101 Loop. Head east on E. Bell Road to N 94<sup>th</sup> Street and turn right onto N 94<sup>th</sup> Street to E WestWorld Way. Follow signs to Commercial Vendor/Exhibitor check-in. Check-in is on the south side of building B.

**Friday, Saturday & Sunday:** NO Set Up or Credential Pick-up; NO driving to your booth to unload items unless you have registered your thru '87 vehicle. All items are to be hand carted from the designated vendor/sponsor parking area.

### **Vendor Event Hours**

Friday, November 16 – 8:00am to 5:00pm  
Saturday, November 17 – 8:00am to 5:00pm  
Sunday, November 18 – 8:00am to 3:00pm

Exhibitors are permitted entry to exhibitor building 1 hour prior to the event opening and may remain in the building up to 30 minutes after event closes. There are designated "early entrance" doors and proper credentials are required for entry.

**Teardown/Move Out:** Sunday, November 18 – Teardown/Dismantle begins at 3:00pm; Move out begins at 3:30pm.

**Vendor, Sponsor & Trailer Parking:** Parking will be available and on site; please follow signs.

**Display Vehicle(s):** Vehicle Display **MUST BE** in your booth by 3:00pm Thursday and **STAY** until 3:30pm Sunday. Outdoor display vehicles with proper event registration may be allowed in/out privileges if booth location permits.

**\*All indoor display vehicles:** Goodguys will acquire a vehicle permit for all indoor display vehicles. If you will have one or more vehicles in your booth, please provide Goodguys the vehicle(s) information along with payment at least **15 days** prior to the event. Please email [sales@good-guys.com](mailto:sales@good-guys.com) with the information and let us know if you need a credit card authorization form. The cost is \$50 per vehicle. The three major items required by the code for vehicle display are: 1) ¼ tank or 5 gallons of fuel, whichever is less; 2) battery terminals disconnected and taped; 3) gas cap sealed so vapors cannot escape (exception: 2000 year and newer vehicles have sealed gas caps so additional sealing is not required).



**Inflatable Policy:** NO TEATHERED INFLATABLES PERMITTED AT ANYTIME. Inflatables will not be permitted on top of trailers or more than 10 feet tall inside your purchased booth space unless you are a sponsoring company of Goodguys. Inflatables must be exhibiting company, no subletting.

**Food & Grilling Policy:** Exhibitors are NOT allowed to sell or give food (including water) to participants or spectators. Food must be shared amongst staff members only. Sampling of food must be pre-approved by Goodguys. Extensive food prep (i.e. BBQ, grilling, hot pans) at events must be pre-approved by Goodguys, and must pass all health codes & permits.

<b><u>Decorator Info.</u></b>
ProEm
1450 E. Grant St
Phoenix, AZ 85034
T: 480.507.0999 ext. 4233 F: 480.907.2673
Contact: Ashley Harness

**Tents/Weights/Water Barrels/Sand Bags:** You must provide your own or you can rent from the decorator. NO staking or drilling of any sort allowed in black top or concrete. If you need to rent weights, water barrels, sand bags or k-wall for canopy/awnings, please call ProEm for pricing and availability at 480.507.0999. WestWorld and Goodguys Rod & Custom do not provide or rent weights.

**Electrical Services for INDOOR:** If you have not paid for electrical service, you need to let us know before check-in; on-site electrical outlet cost \$150.00 for (1) one 110v, 15amp plug. You will need to provide your own 3-prong extension cords.

**Electrical Services for OUTDOOR:** Quiet whisper generators only; generators must be piped up and away from other vendors.

**Goodie Bag Stuffers:**

(Flyers, catalogs, promo items) (1) Bag for each participant  
Ship to: ProEm  
ATTN: **Goodguys Goodie Bag/ Your Company Name & Cell Phone**  
1450 E Grant Street  
Phoenix, AZ 85034  
(407) 507.0999

**Must arrive: on or between November 8<sup>th</sup> and November 12<sup>th</sup>**

**Quantity: 3,050**

Please email the following information one day before the scheduled arrival date: your company name, event name, the tracking number(s) and shipping company used to ensure that your items are included in the Goodie bags to: [andreww@good-guys.com](mailto:andreww@good-guys.com) and [justinb@good-guys.com](mailto:justinb@good-guys.com). Please note: If we do not receive an email, your items will not be included in the Goodie bags.



**Arizona State Sales Tax:** Arizona state tax rate is 5.6% (subject to change). To apply for a sales tax permit, please visit: <http://www.azdor.gov/Business/TransactionPrivilegeTax.aspx>. **You must have a sales permit before credential pick-up/booth set-up if you are selling.**

**City of Scottsdale Transaction Privilege Sales and Use Tax License Number:** Scottsdale City tax rate is 7.95% (subject to change). If you have not applied or paid for your license, please contact Scottsdale City at 480.312.2400 or visit [www.scottsdaleaz.gov/taxes](http://www.scottsdaleaz.gov/taxes). **You must have a sales permit before credential pick-up/booth set-up if you are selling.**

**RV Camping:** Space is limited; please call WestWorld at 480.312.6802, full hook-ups available. Vendor/Exhibitor overnights within the event fence line need prior Goodguys approval.

**Additional Information:** No golf carts or motorized conveyances allowed- **exceptions made for disabled participants with single person conveyance only.** No scooters, bikes or skates. No pets. No glass bottles or cans. Additional information can be found at [www.good-guys.com](http://www.good-guys.com)

**Thank you for your continued participation!**

Direct: 925.218.9151 / Fax: 925.226.7045 / Email: [sales@good-guys.com](mailto:sales@good-guys.com)  
1071 Serpentine Lane, Pleasanton CA 94566

Goodguys Rod & Custom Association