



## **VENDOR/EXHIBITOR BOOTH SPACE CONFIRMATION INFORMATION**

4<sup>th</sup> North Carolina Nationals – North Carolina State Fairgrounds – Raleigh, NC  
April 27, 28 & 29, 2018

### **Vendor/Exhibitor Set-Up Only (No credentials)**

Outside Trailers & Semis: Wednesday, April 25, 2018 – 1:00pm to 4:00pm

### **Vendor/Exhibitor Credential Pick-Up and Set-Up**

Trailer & Non-Trailer Booths: Thursday, April 26, 2018 – 8:00am to 4:00pm

**Event Manager:** Sadie Vail / Office: 925.218.9152 / Cell: 925.200.4262 / Email: [sadiev@good-guys.com](mailto:sadiev@good-guys.com)

**Booth Number & Location:** The layout will be posted on our website a week prior to the event on Friday and is subject to change.

**Directions & Entrance Gate for Credential Pick-up & Set-up ONLY:** Exit I-40 at Exit 289 to Wade Avenue East. Turn right onto Blue Ridge Road and turn right onto Hillsborough Street and then right onto Youth Center Drive; enter Gate 5. Turn left onto Blue Ridge Road and right onto Hillsborough Street and then right onto Youth Center Drive; enter Gate 5. Follow signs to Commercial Vendor/Exhibitor check-in.

**Friday, Saturday & Sunday:** NO Set Up or Credential Pick-up; NO driving to your booth to unload items unless you have registered your thru '87 vehicle. All items are to be hand carted from the designated vendor/sponsor parking area.

### **Vendor Event Hours**

Friday, April 27 – 8:00am to 5:00pm  
Saturday, April 28 – 8:00am to 5:00pm  
Sunday, April 29 – 8:00am to 3:00pm

Exhibitors are permitted entry to exhibitor building(s) 1 hour prior to the event opening and may remain in the building(s) up to 30 minutes after event closes. There are designated "early entrance" doors and proper credentials are required for entry.

**Teardown/Move Out:** Sunday, April 29 – Teardown/Dismantle begins at 3:00pm; Move out begins at 3:30pm.

**Vendor, Sponsor & Trailer Parking:** Parking will be available and on site; please follow signs.

**Display Vehicle(s):** Vehicle Display **MUST BE** in your booth by 3:00pm Thursday and **STAY** until 3:30pm Sunday. All indoor vehicles must only have ¼ tank and battery disconnected. Outdoor display vehicles with proper event registration may be allowed in/out privileges if booth location permits.

\*If you are setting up in the Graham Building with show cars, you **MUST** have your truck/trailer out by 12:00pm on Thursday. After 12:00pm you will not be able to drive into the building and will need to hand cart all items.

**Inflatable Policy:** NO TEATHERED INFLATABLES PERMITTED AT ANYTIME. Inflatables will not be permitted on top of trailers or more than 10 feet tall inside your purchased booth space unless you are a sponsoring company of Goodguys. Inflatables must be exhibiting company, no subletting.



**Food & Grilling Policy:** Exhibitors are NOT allowed to sell or give food (including water) to participants or spectators. Food must be shared amongst staff members only. Sampling of food must be pre-approved by Goodguys. Extensive food prep (i.e. BBQ, grilling, hot pans) at events must be pre-approved by Goodguys, and must pass all health codes & permits.

**Decorator/Shipping:**

<b>Decorator Info.</b>
Southern Exhibition Services
2101 Tobacco Road
Durham, NC 27704
T: 800.882.7469 F: 919.683.3107
Email: orders@ses.cool

<b>Advanced Shipping Info:</b>
Company Name/Contact Name/Cell #
Event Name/Southern Exhibition Services
2101 Tobacco Road, Suite B
Durham, NC 27704
Deadline Date: 3/28/18 - 4/18/18

\*Please note North Carolina State Fairgrounds and Goodguys Rod & Custom staff will not sign for your freight/shipments. The onsite contact for your booth/display is the only one that can accept freight/shipments.

**Tents/Weights/Water Barrels/Sand Bags:** You must provide your own or you can rent from the decorator. NO staking or drilling of any sort allowed in black top or concrete. If you need to rent weights, water barrels, sand bags or k-wall for canopy/awnings, please call Southern Exhibition Services for availability and pricing at 800.882.7469. North Carolina State Fairgrounds and Goodguys Rod & Custom do not provide or rent weights.

**Electrical Services for INDOOR:** If you have not paid for electrical service, you need to let us know before check-in. On-site electrical outlet cost \$85.00 for (1) one 110v, 15amp plug. You will need to provide your own 3-prong extension cords.

**Electrical Services for OUTDOOR:** Quiet whisper generators only; generator must be piped up and away from other vendors.

**Goodie Bag Stuffers:**

(Flyers, catalogs, promo items) (1) Bag for each participant  
Ship to:

North Carolina State Fairgrounds

**ATTN: Claudine Davis**

**Goodguys Goodie Bag/Your Company Name & Cell Phone**

1025 Blue Ridge Road

Raleigh, NC 27607

(919) 839.4501

**Must arrive on or between April 19<sup>th</sup> and April 23<sup>rd</sup> only**

**Quantity: 1,050**

Please email the following information one day before the scheduled arrival date: your company name, event name, the tracking number(s) and shipping company used to ensure that your items are included in the Goodie bags to: [andrew@good-guys.com](mailto:andrew@good-guys.com) and [justin@good-guys.com](mailto:justin@good-guys.com). Please note: If we do not receive an email, your items will not be included in the Goodie bags.



**Sales Tax:** North Carolina retail sales tax rate is 6.75% (subject to change). To apply for a sales tax permit, please call the tax board at 877.252.3052 or [www.dornc.com/forms](http://www.dornc.com/forms). **You must have a sales permit before credential pick-up/booth set-up if you are selling.**

**RV Camping:** Please contact Claudine Davis via email [Claudine.davis@ncagr.gov](mailto:Claudine.davis@ncagr.gov). Vendor/Exhibitor overnights within the event fence line need prior Goodguys approval.

**Additional Information:** No golf carts or motorized conveyances allowed - **exceptions made for disabled participants with single person conveyance only.** No scooters, bikes or skates. No pets. No glass bottles or cans. Additional information can be found at [www.good-guys.com](http://www.good-guys.com)

**Thank you for your continued participation!**

Direct: 925.218.9151 / Fax: 925.226.7045 / Email: [sales@good-guys.com](mailto:sales@good-guys.com)  
1071 Serpentine Lane, Pleasanton CA 94566

Goodguys Rod & Custom Association