



## VENDOR/EXHIBITOR BOOTH SPACE CONFIRMATION INFORMATION

2<sup>nd</sup> Indy Nationals – Indiana State Fairgrounds – Indianapolis, IN  
June 5, 6 & 7, 2015

### **Vendor/Exhibitor Credential Pick-Up and Set-Up**

Trailer & Non-Trailer Booths: Thursday, June 4, 2015 - 8:00 am to 4:00 pm

#### **Event Manager:**

Jenn Day

Cell: 925-200-2372

Email: [jennnd@good-guys.com](mailto:jennnd@good-guys.com)

**Booth Number & Location:** The layout will be posted on our website a week prior to the event on Friday and is subject to change.

**Directions & Entrance Gate for Credential Pick-up & Set-up ONLY:** The fairgrounds is located on E 38<sup>th</sup> Street and Fall Creek Parkway North Drive. Enter off of Fall Creek Parkway North Drive and head to the West Pavilion. Follow signs to Commercial Vendor/Exhibitor check-in.

**Friday, Saturday & Sunday:** NO Set Up or Credential Pick-up; NO driving to your booth to unload items unless you have registered your thru '72 vehicle. All items are to be hand carted from the designated vendor/sponsor parking area.

#### **Vendor Event Hours**

Friday, June 5<sup>th</sup> 8 am to 5 pm

Saturday, June 6<sup>th</sup> 8 am to 5 pm

Sunday, June 7<sup>th</sup> 8 am to 3 pm

\*Exhibitors are permitted entry to exhibitor building(s) 1 hour prior to the event opening and may remain in the building(s) up to 30 minutes after event closes. There are designated "early entrance" doors and proper credentials are required for entry.\*

**Teardown/Move Out:** Sunday, June 7<sup>th</sup> Teardown/Dismantle begins at 3:00 pm; Move out begins at 3:30 pm.

**Vendor, Sponsor & Trailer Parking:** Parking will be available and on site; please follow signs.

**Display Vehicle(s):** Vehicle Display **MUST BE** in your booth by 3:00 pm Thursday and **STAY** until 3:30 pm Sunday. All indoor display vehicles must only have ¼ tank and battery disconnected. Outdoor display vehicles with proper event registration may be allowed in/out privileges if booth location permits.

\*If you are setting up in the building(s) with show cars, you need to have your truck/trailer out by 10:00am on Thursday. After 10:00am you will not be able to drive into the building(s).



**Inflatable Policy:** NO TEATHERED INFLATABLES PERMITTED AT ANYTIME. Inflatables will not be permitted on top of trailers or more than 8 foot tall inside your purchased booth space unless you are a sponsoring company of Goodguys. Inflatables must be exhibiting company, no subletting.

**Food & Grilling Policy:** Exhibitors are NOT allowed to sell or give food (including water) to participants or spectators. Food must be shared amongst staff members only. Sampling of food must be pre-approved by Goodguys. Extensive food prep (i.e. BBQ, grilling, hot pans) at events must be pre-approved by Goodguys, and must pass all health codes & permits.

**Decorator/Shipping:**

<b><u>Decorator Info.</u></b>
A Classic Expo
1625 Southeastern Ave
Indianapolis, IN 46201
T: 317-716-6981 / F: 317-972-0374
Contact: Angel Egan

<b><u>Advanced Shipping Info:</u></b>
Company Name/Contact Name/Cell #
Goodguys Indy / A Classic Expo
1625 Southeastern Ave
Indianapolis, IN 46201
Deadline Date: 6/2/15

**Tents/Weights/Water Barrels/Sand Bags:** You must provide your own or you can rent from the decorator. NO staking or drilling of any sort allowed in black top or concrete. If you need to rent weights, water barrels, sand bags or k-wall for canopy/awnings, please call A Classic Expo for availability and pricing at 317-716-6981. Indiana State Fairgrounds and Goodguys Rod & Custom do not provide or rent weights.

**Electrical Services for INDOOR:** If you have not paid for electrical service, you need to let us know before check-in. On-site electrical outlet cost \$120.00 for (1) one 110v, 15 amp plug. You will need to provide your own 3-prong extension cords.

**Electrical Services for OUTDOOR:** Quiet whisper generators only; generator must be piped up and away from other vendors.

**Goodie Bag Stuffers:**

(Flyers, catalogs, promo items) (1) Bag for each participant

Ship to:

Indiana State Fairgrounds

ATTN: Michelle Leavell

**Goodguys Goodie Bag/Your Company Name & Cell Phone**

1202 East 38<sup>th</sup> Street

Indianapolis, IN 46205-2869

**Must arrive on or between May 29<sup>th</sup> and June 2<sup>nd</sup> only**

**Quantity: 1,425**

Please email the following information one day before the scheduled arrival date: your company name, event name, the tracking number(s) and shipping company used to ensure that your items are included in the Goodie bags to: [andrew@good-quys.com](mailto:andrew@good-quys.com) and [edwards@good-quys.com](mailto:edwards@good-quys.com). Please note: If we do not receive an email, your items will not be included in the Goodie bags.



**Sales Tax:** Indiana state sales tax rate is 7% (subject to change). To apply for a sales tax permit, please call 317-233-4015 or visit [www.in.gov/dor](http://www.in.gov/dor). **You must have a sales permit before credential pick-up/booth set-up.**

**RV Camping:** Please call the Indiana State Fairgrounds at 317-927-7500 for details. No Vendor/Exhibitor overnights within the event fence line.

\*\*\*No golf carts or motorized conveyances allowed- **exceptions made for disabled participants with single person conveyance only.** No scooters, bikes or skates. No pets. No glass bottles or cans\*\*\*

Additional information can be found at [www.good-guys.com](http://www.good-guys.com)

**Thank you for your continued participation!**

**Direct:** 925.218.9151

**Fax:** 925.226.7045

**Email:** [sales@good-guys.com](mailto:sales@good-guys.com)

Goodguys Rod & Custom Association